

PROFESSIONAL JOB DESCRIPTION

JOB TITLE: Certified Nursing Assistant

SUPERVISOR: Director of Nursing

POSITION SCOPE:

Ensures quality and safe delivery of personal care services in the home according to the patient's Plan of Care.

RESPONSIBILITIES:

- Assist in ambulation, exercises, and safe transfers
- Respond appropriately to emergency
- Perform ADL's on patient with or without assistance of patient
- Provide written or verbal documentation/communication
- Follow written/verbal care plan
- Interact with patient/family/caregiver/representative (if any) in professional manner
- Provide clean, infection free environment for patient
- Travel within area in a timely manner
- Follow directions, either verbal, written or via map
- Submit CNA/NA documentation weekly
- Participates in at least 12 hours of inservice training during each 12 month period
- Performs other duties as assigned.

QUALIFICATIONS:

- Hold a certificate of completion from an approved nurse aide training program or be registered by the Virginia Department of Health Professions as a certified nurse aide.
- Hold a certificate from a professional nursing, practical nursing or nurse aide training program approved by the Virginia Department of Education or the Virginia Community College system or the Virginia Department of Health Professional.
- Hold a certificate of completion from a home health aide-training program approved by the Department of Health prior to July 1, 1984 and been in continuous practice since that time.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to read, write and verbally report information to patients, caregivers, representative (if any) and staff.
- Maintenance of confidentiality of patient information is demonstrated according to Agency policy.
- Participates in personal professional growth and development.
- Performs additional related duties that may be assigned by the RN or therapist.
- Knowledge of health, safety, emergency procedures and Agency Emergency Preparedness Plan.

PHYSICAL REQUIREMENTS:

Requires the ability to exert up to 100 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. Physical demand requirements are those for Sedentary Work.

I acknowledge compliance with all Agency policies and procedures regarding all federal and state regulations and the conditions of participation under Medicare. I will also adhere to all elements of the compliance plan but most particularly to those that are most relevant as outlined in my job description.

I have received a copy of and have read this job description.

Employee Signature

Date

Supervisor Signature

Date

Note: This Job Description is not an all-inclusive list. Management may modify, add, remove, or assign other duties and essential functions, as it deems necessary.